



UNITED NATIONS UNIVERSITY

INTERNATIONAL RECRUITMENT
Bonn, Germany

VACANCY ANNOUNCEMENT

PROGRAMME OFFICER (P2/P3)
(Integrated Water Resources Management)

Organizational Unit : United Nations University, UN-Water Decade Programme on Capacity Development (UNW-DPC)

Reference Number : 2010/UNU/UNWDPC/FTA/PO(IWRM)/43

Applications to : Ms. Beatrice O'Reilly, Personnel Administration Manager
(hradmin@vie.unu.edu)

Closing date : 14 November 2010

The UNITED NATIONS UNIVERSITY (UNU):

UNU is an international community of scholars, engaged in research, postgraduate training and dissemination of knowledge in furthering the purposes and principles of the Charter of the United Nations. Within the framework of its aim to support the UN 'Water for Life' campaign, UNU is the host organization of the UNW-DPC office based in Bonn, Germany.

The UN-WATER DECADE PROGRAMME ON CAPACITY DEVELOPMENT (UNW-DPC):

The UN-Water Decade Programme Office has been founded to strengthen the activities of the more than two dozen UN organizations and programmes already co-operating within the inter-agency mechanism known as UN-Water, and to add value and facilitate the activities of the UN-Water members and support them in their efforts to achieve the millennium goals related to water. This is not just a matter of capacity development related to water, but also of education, training and institutional development.

In keeping with this aim, UNW-DPC's Mission Statement 'is to enhance the coherence, credibility and integrated effectiveness of UN-Water by strengthening its capacity development programmes, particularly in developing countries and economies in transition. In so doing, UN-Water will demonstrate a vanguard role and leadership in bringing together stakeholders in the capacity development field and creating added value for their programmes.'

The United Nations have declared the years 2005-2015 as the international decade for the campaign 'Water for Life'. Through this campaign, the UN hopes to protect the precious resource of water and raise public awareness about its sustainable use and the need to ensure this.

Under the authority and supervision of the Director of UNW-DPC, the successful candidate will be entrusted with the following tasks:

Responsibilities:

- Support and enhance UNW-DPC's endeavours towards institutional capacity development worldwide;

- Support the conception of white papers on capacity development policy, including collection and analysis of good practice, policy papers from donors, national sector strategy papers. The approach should encompass the development of human resources, organizational processes, co-ordination and networks, as well as of systems and institutions, establishing a link to international development goals and issues, notably the Millennium Development Goals (MDGs), the Johannesburg Joint Plan of Implementation (JPOI), climate change, et al;
- Support the development of procedure and implementation guidelines on the Integrated Water Resources Management (IWRM) by a) co-operating with UN Water members and partners; b) collecting and analysing the existing guidelines and strategies for implementation making them available on line; c) supporting the creation of platforms for discussion and exchange for various actors; d) supporting the development and distribution of training modules for public/institutional and private sector actors; e) supporting the development of guidelines on how to integrate the approach in the pertinent policies and laws; and f) supporting the creation of IWRM curricula in Master studies and guidelines for other possible activities;
- Regarding the advancement of gender issues in water resources management and capacity development - and in concert with the UNW-DPC Expert Team - commit to and proactively promote women's capacity development within IWRM;
- To create innovative capacity development methodologies, collect and analyse methodological approaches benchmarked as successful to be selected according to the various sub sectors within the water sector (water supply, sanitation, water for agriculture, etc.), with the aim of preparing a first draft of several 'general' capacity development methodologies. This will be supplemented by the development of indicators and monitoring approaches as well as the implementation of pilot projects to test those innovative methodologies, followed by their evaluation and adaptation to the specific contexts as required;
- Contribute to the support and enhancement of the networks as well as initiatives and activities relating to trans-boundary water resources worldwide, especially within the context of the UN Water Task Force on Trans-boundary Waters;
- Establish, extend, and maintain the networks and proactive co-ordination of water management initiatives and activities in Africa;
- Support the inception of the Capacity Development Observatory, notably with regard to the topical and technical setup of online databases;
- Co-operate with and contribute to the work of the respective UN-Water Task Forces/Thematic Priority Areas and Programmes entrusted to the appointee as appropriate;
- Prepare and submit proposals and quotes within the framework of tender actions. Within the framework of the tasks shared with the UNW-DPC Expert team, participate in the organization of awareness raising events;
- Within the framework of the tasks shared with the UNW-DPC Expert team, contribute proactively to the planning, implementation, and organization of awareness-raising events, such as international policy dialogues, panel discussions, youth-oriented events such as international school competitions;
- Also within the framework of the tasks shared with the UNW-DPC Expert team, contribute proactively to the planning, implementation, and organisation of meetings, conferences, presentations, training-courses, workshops, colloquia, press conferences, interviews, et al;
- Make written contributions to and/or deliver papers, articles, lectures, keynote speeches in concert with the UNW-DPC Expert team;
- Sharing the task with the UNW-DPC Expert team, contribute to the creation of a publication series for UNW-DPC (indicative periodicity: two issues per year as part of the UNU hosted programme activities). This also implies in some cases commissioning experts contributing to the publications and supervising/reviewing their work;
- Contribute to enhance and ensure the coherence of all water-related activities within UNU and with UN Water as well as the co-ordination with the water community worldwide and the pertinent UNW-DPC/UNU partners and contacts;
- Contribute to establish and maintain proactive networking within the field of water-related capacity development;
- Contribute to promote and undertake fundraising activities;
- Contribute to the support of the Director of UNW-DPC in handling and complying with project-related administrative requirements and processes;
- Foster and engage in extensive ongoing communication, information flows, and exchange of ideas with the Director of UNW-DPC as well as with the UNW-DPC team, the UNW-DPC Expert team, and the UNU teams in Bonn;

- Promote and engage in comprehensive team-working endeavours within the entire UNW-DPC team as a whole and with the Director and the other Programme Officers and experts;
- Any other duties as may be assigned.

Qualifications, Experience and Competencies:

- PhD in hydrology; water resources engineering; systems engineering; irrigation engineering; ecology; aquatic ecology and/or limnology; geophysics; geography; information technology; statistics evaluation; or other related studies are a prerequisite;
- Complementary studies or background related to disciplines such as socio-economics; education/train-the-trainer /coaching and e-learning; management; journalism; international law and relations; sanitation is desirable;
- Minimum of five years of relevant experience, in particular with regard to the technological design, implementation, and management of water projects and resources providing systemic solutions especially with regard to capacity development; analysis/assessment, trouble-shooting, and counselling; preparation and evaluation of statistics; performance monitoring and appraisal; training, in particular of trainers; knowledge engineering, in particular with regard to the elicitation, representation, management, and modelling of stakeholders' knowledge to enhance their understanding, sharing, and communication of the same; managing and motivating multi-stakeholder groups and multicultural teams, including bottom-up approaches;
- Networking and fundraising capabilities and experience is desirable;
- Excellent oral and written English is a prerequisite. Fluency in other UN languages and oral and written German will be considered an asset;
- Proven facilitation, co-ordination, organization, and problem-solving skills;
- Outstanding presentation, communication, writing, and reporting skills;
- A good team-player with strong interpersonal skills demonstrated by the ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity as a requirement;
- Outstanding command of IT skills;
- Availability to undertake worldwide travel on a frequent basis;
- Flexibility and ability to accommodate change;

Remuneration:

We offer competitive net salary (tax-exempted) at P2/P3 level commensurate to level of experience and allowances including post adjustment. Post adjustment is subject to change.

The post carries the standard set of United Nations benefits and entitlements for international positions in the UN Common Systems, including participation in the United Nations Joint Staff Pension Fund, the possibility of participation in a health insurance programme, education grant, removal expenses and home leave. For more information, please visit; http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm.

Duration of Contract:

This is a full time fixed-term appointment. The period of initial appointment would be for a period of 2 years with the possibility of renewal on the basis of excellent performance and availability of funds. The mandatory age of retirement for United Nations staff is 62 years old.

This is an internationally recruited post. Suitably qualified women candidates and applicants from developing countries are particularly encouraged to apply.

Staff members of the United Nations University are international civil servants subject to the authority of the Rector and may be assigned to any of the activities or offices of the United Nations University. The Rector reserves the right to appoint a candidate at a level below that is advertised.

Starting Date:

It is expected that the appointee will take up responsibilities by 1 January 2011 or as soon as possible, subject to negotiation.

Application Procedure:

Interested applicants should submit their application preferably by email to hadmin@vie.unu.edu, attention of Mrs. Beatrice O'Reilly, Recruitment Officer, submitting the following documents:

- (a) A letter of application setting out how the qualifications and experience match the requirements of the position;
- (b) Curriculum Vitae with a completed and signed UNU Personal History form downloadable from United Nations University website (www.unu.edu/employment). Please avoid using similar forms provided by other UN organizations); applications without the UNU P.11 form are incomplete and will not be considered.
- (c) A list of publications and recent writing samples; and
- (d) Full contact information of three referees.

The application must also indicate the reference number of the vacancy announcement.

Only short listed candidates will be contacted; unsuccessful applicants can neither be acknowledged nor returned.